

Reporting Form Monitoring Plan

District Name _____

District Contact _____

Parent Input

1. Describe who participated, how information was recorded and what issues of concern were brought out from the parent input, focus group or parent surveys: (Use additional sheets if necessary)

Who:

How:

Issues:

2. Describe the Data Review Process, validity, alternative data (if appropriate) and areas of concern + - 2% difference to comparable districts: (Use additional sheets if necessary)

Describe:

Alternative Data:

Areas of concern (+ -) difference with comparable districts to be investigated:

CDE Approval FMTA Unit Date

Parent Professional Team's Concurrence

District Signature Date

**Reporting Form
Monitoring Plan**

District Name _____

District Contact _____

Investigation Plan (use additional sheets if necessary) Add Timelines

How are you going to investigate issues brought out from the parent input process and the data review process? (Describe)

Record Review – Describe how many records you plan to review, who will review records and what will you be looking for?

Interviews – Describe how many interviews you plan to do, who you are going to interview, what you are looking for and attach a list of actual questions you will use.

Policies and Procedures – Describe who will review the policies and procedures and what you will be looking for.

Other Documentation – Describe any other documentation you will be looking for and what it is you want to find.

Additional Information Provided:

CDE Approval FMTA Unit Date

Parent Professional Team's Concurrence

District Signature Date